https://thepmportfolio.com/tvf/current-vacancies/

Explore our Staff Benefits

When clicking on explore our staff benefits - nothing appears?

Please can this be updated with the below?

The Vale Federation staff are able to enjoy a wide range benefits through Buckinghamshire Council.

Please note that the offers are provided to staff on a voluntary basis and may be changed or withdrawn at any time. If you become aware of a discount being removed, please contact <u>enquiries@thevalefederation.com</u>

- 1. Childcare
- 2. Adult Education
- 3. Fitness
- 4. Health and Wellbeing
- 5. Cycle to Work scheme
- 6. Travel
- 7. Restaurants and Cafes
- 8. Entertainment
- 9. Shopping
- 10. Pet services
- 11. Services and storage
- 12. Insurance
- 13. Pension plans available
- 14. Eye tests

Childcare

Barracudas Holiday Club

Buckinghamshire Employees will receive $\pounds 20.00$ off the weekly rate, $\pounds 5.00$ off day bookings, and Half price extended hours.

Please use Code: BUCKS2024 at Barracudas Activity Day Camps for 2024 bookings only.

Tel: 01480 467567

Visit the website

Please email info@barracudas.co.uk for further information.

Busy Bee Nursery

Buckinghamshire Council Employees will receive a 10% Discount at the High Wycombe site only.

Phone: 01494 464020

Visit the website

Kids Kingdom Day Care

previously Cuddle Club Day Nursery

Buckinghamshire Council Employees will receive a 5% Discount

Phone: 01296 489876

Visit the website

Willow Tree and Little Nursery

Employees will receive a 10% Discount.

Phone: 01628 532738

Visit the website

Childcare Vouchers

External link: Gov.uk Childcare vouchers and other employer schemes

Childcare vouchers

Adult Education

50% discount for Schools and Council staff across Buckinghamshire

To promote personal well-being and lifelong learning, all staff in county and district councils and all staff in Buckinghamshire maintained schools are eligible for a 50% discount on one adult learning course per academic year. Courses are delivered by Buckinghamshire Adult Learning, offered in venues countywide and cover a wide selection of different topics, please <u>check out their website to discover what courses</u> are available to you.

To book, please contact the team on <u>01296 383582</u> and quote the discount code 'buckslearning'.

Staff will be required to confirm that they are employed by an eligible school or council when making a booking by phone. Unfortunately, this offer is not available on the Award in Education and Training, AAT, courses at Level 3+ or where a 24+ learning loan is available. It covers tuition fees only and where applicable all exam fees and cost of materials must be paid for in full.

Fitness

1Life Windmill Golf Centre

Discount for Buckinghamshire Council employees:

- 7-day memberships are £53.35 per month or 5-day memberships for £47.25 per month
- No joining fee
- No deposit for buggy hire due to having a membership

There is no joining fee.

For more information visit: <u>https://www.1life.co.uk/windmill-hill-golf-centre/</u>

More Leisure

Discount

Formerly known as 1Life at Stoke Mandeville Stadium.

The joining fee is 20 and monthly fee is 34.65

Please contact More Leisure directly for more info and present your ID badge to redeem.

Address: Guttmann Road, Aylesbury, HP21 9PP (Map)

Anytime Fitness

Discount

10% Corporate Discount on a 12 month contract, £28.80 per month. Joining fee of £25.

Members have unlimited access to the gym 24 hours a day, 7 days a week.

If you are interested in visiting us, a guest pass can be arranged and tour without any further obligation.

Ceroc Dance Class

Discount

£8 for new members for an evening at Ceroc, including the beginners' class from 7.30pm, a consolidation class at 9.30pm, and practice time until 10.45pm. This saves Bucks Council employees £2 on each class night.

Classes run each week in:

- Buckingham on Mondays
- Stoke Mandeville on Wednesdays
- Kempston, Bedford on Thursdays

Please contact Rachel on rachelhome74@gmail.com

Everyone Active

Discount

Concessionary membership is available at Everyone Active gyms across Buckinghamshire (please note this does not include the cost for treatments in the spa at the Chilterns Lifestyle Centre)

Concessionary membership is currently £37.49 but will be £39.99 from April 2023.

- Chalfont Leisure Centre in Chalfont St Peter
- Chesham Leisure Centre in Chesham
- Chilterns Lifestyle Centre in Amersham
- Swan Pool in Buckingham

To claim, please select the concessionary rate when registering online, or alternatively register on the phone or in person. New members are required to provide council / school ID on their first visit to claim the discount.

Everyone Active | SchoolsWeb (buckscc.gov.uk)

Pegasus Gym - Aylesbury

Discount

We offer fantastic corporate rates for anyone who holds a blue light card, a defence card, student ID (college/university) and council staff.

£29.99 per month for full access to our classes & gym, 24 hours a day!

You will need to show your ID upon your first visit or send an email with a copy of your ID below.

Gym, Martial Arts, Boxing Gym - Pegasus Gym - , England

To sign up or further info, please visit Pegasus Gym with your BC ID at Britannia Walk, Aylesbury, HP20 1QR, United Kingdom.

Spirit Leisure Club Aylesbury

Employees are offered a corporate rate of £42 per month on a direct debit (3 month contract) then 30 days rolling notice instead of full retail price of £51 per month on a 6 month contract.

Alternatively, employees can join and pay for 1 year (£420) instead of £510.

Full use of leisure club facilities is included: Gym, studio including classes, sauna, steam room, jacuzzi and pool.

For further information or to sign up, please contact spiritmgr@hinnaylesbury.com

or visit the website and book a free day pass to try out the facilities: <u>Spirit Health Club</u> <u>Aylesbury - Lets do Fitness</u>

Spirit Leisure Club Aylesbury

Holiday Inn Aylesbury

Weston Turville HP22 5QT

Please present your ID badge when claiming the corporate rate.

Nuffield Health

Discount

20% discount on memberships for each employee and a partner living at the same address.

Membership includes:

- A free health MOT (12 point health check)
- A 1-hour tailored exercise program with a fully qualified personal trainer
- Free car parking
- 20% discount on physiotherapist treatments
- Meet Our Expert events

• Multi-site access across the Nuffield gym estate

All members will need to pay a joining fee of £20.

For more information or application details, please contact one of the gyms below, or register online using code BCC011218.

Please present your staff ID card or payslip when speaking to a member of staff.

Punch Hub

The Punch Hub are cardio boxing studios in Terrick and Chinnor. We run over 20 classes per week, so there's plenty to choose from.

Each class is either 30 or 45 minutes long and are suitable for all fitness levels. And while there's an element of competition, all attendees are encouraged to focus on their personal goals and aims.

What sets Punch Hub classes apart is the state of the art trackers that each attendee wears while working out. These provide real time feedback & metrics, which show your output immediately.

Each punch is tracked and metrics such as speed, power and punch count are displayed on the studio monitors. They are also fed back to the tracker app so that attendees can track their personal progress over time.

Everything is provided, including punch gloves, wrist wraps & trackers. All equipment is sanitised immediately after use and we use a Medicare365 machine to completely sanitise the whole room of 99.999% of germs and pathogens twice a week.

As a welcome to new council staff, we'd like to give you two sessions free of charge. If (when!) you love classes, you can also take a further 25% off your first purchase of passes.

Visit our website to check the calendar of classes, availability and book on. Purchase a pass using the code BCCCLASSES to try for free. You can do this twice. Then use the code BCC25 for 25% off your first purchase of membership passes.

Places Leisure

Discount

12 month contract basis on a multi site is £34 per month & Flexi rate is £38 per month, there is also a £25 sign up fee for every customer that signs up and this gives you access to:

- Swim, Gym & Classes
- Risborough Springs Swim & Fitness Centre

- Court Garden Marlow
- Wycombe Leisure Centre

Proof of employment is required to sign up to the Corporate Member Rate. ID card or payslip will suffice.

High Wycombe Rye Lido

Discount

A membership is £36 a month for unlimited access to the pool, gym, sauna, exercise classes and free parking.

For new memberships, anyone paying annually will need to pay £396. If they already have an annual membership and renew it before the expiry date then the price is £360.

Free trials are available for anyone interested.

CSSC Sports and Leisure

Discount

Whether with fun days out, sports, cinema, dining, fitness, courses, classes, retail or leisure, CSSC has a new way to help you save and make fantastic memories with your friends and family for every day of the year.

Including £300 of free memberships and benefits just for joining!

- FREE annual family entry to English Heritage
- FREE annual family entry to Cadw
- FREE entry to Kew Gardens and Wakehurst Wild Botanic Gardens
- FREE entry to National Trust for Scotland with corporate cards* and discounted entry to Historic Scotland
- FREE use of comprehensive exclusive health and wellbeing app CSSC life.
- Discounted TOTUM Pro retail card and Fabyouless hair and beauty card.
- Up to 15% cashback at thousands of online & high street retailers with our mobile savings app.
- Great value tickets to all the UK's most popular theme parks and attractions.
- Huge savings on cinema, holidays, travel, utilities, insurance, gyms, tuition, and much more.
- Local events, community groups and volunteering opportunities.

For just £4.99 a month (just 16p a day), not only can you save over £1,000 a year but you'll find the inspiration and motivation to start making some amazing memories with your family.

It's so easy to join:

- No contract or minimum terms, just a simple monthly Direct Debit
- Doesn't matter if you change employer
- Reduced rates for retired members
- Start enjoying benefits in under five minutes
- Follow us on Facebook & Instagram To get all the latest offers and activities available.

How to get the offer To join today, please visit the <u>CSSC Website</u>

* Please check the website for full T&C's and booking requirements.

Blueprint Fitness

Discount

Group Coaching Programme offer of £124 a month discounted from £149 a month.

The Group Coaching Programme includes

- 2 Group sessions a week in one of our classes which run on Monday, Tuesday, Wednesday, and Thursday at 7am,6pm,7pm. The classes last 60 minutes.
- Members have access to our online coaching portal with nutrition help, Workout help, Online workout videos, Educational topics, and lots of free material to support your goals like recipe packs and snack ideas.
- Access to our community groups where you can share questions and achievements with each other and our coaches.
- The 1-2-1 support from a personal trainer to assist you with your exercise and help support you along the way.

More details can be found on the <u>Blueprint Fitness Website</u> and more specifically the <u>Group Coaching Program</u>

Please email fitnessblueprintaylesbury@gmail.com

More Leisure – Aqua Vale Aylesbury

Gym Swim and Fitness Classes for $\pounds 26.00$ a month on a rolling direct debit with a $\pounds 20.00$ joining fee for Council Employees.

You will need to provide a copy of your council id card as proof for the discount.

This membership is not available to join online, you will need to come into the centre to get joined up.

Address: Aqua Vale Swimming & Fitness Centre, Park Street, Aylesbury HP20 1DX

Health and Wellbeing

Julie Patterson Reiki

15% discount available to employees.

Please get in touch with Julie on 07879 635377 or check out the Facebook page 'Julie Patterson Reiki'.

Bookings can be made through the Facebook page or via text/phone.

Address: 83 Thornton Crescent, Aylesbury, HP22 6DQ (Map)

The Archway Beauty Salon & Clinic

10% discount on all services Tuesday - Thursday only (Botox & Fillers are excluded from this offer) Friday and Saturday appointments will not be eligible.

Will require a payslip or proof of employment (e.g., Buckinghamshire Council Security Pass) at each time of payment.

Address: Old County Hall, Market Square, Aylesbury, HP20 1XD (Map)

Mi Skincare Clinic

Mi Skincare Clinic is an advanced aesthetics clinic in Aylesbury offering a range of treatments including laser hair removal, dermaplaning, Chemical peels, Hydrafacial, Emsculpt & many more. All appointments require a consultation.

Employees receive a 10% discount on all treatments excluding Botox and fillers.

Please show your ID badge or payslip to redeem this offer.

Address: 52 Wedgewood Street, Fairford Leys, Aylesbury, HP19 7HL (Map)

Aylesbury Healing Centre

£7 healing for 30 minutes.

Please show your employee ID to claim this discount.

For further information about the Healing Centre and booking an appointment, please contact Robert Withers at <u>rwhealing@protonmail.com</u> or refer to the Aylesbury Healing Centre Facebook page.

Spirit Leisure Club Aylesbury

Employees are offered a corporate rate of £42 per month on a direct debit (3-month contract) then 30 days rolling notice instead of the full retail price of £52 per month on a 6-month contract.

Alternatively, employees can join and pay for 1 year (£420) instead of £520.

Full use of leisure club facilities is included: Gym, studio including classes, sauna, steam room, jacuzzi and pool.

For further information or to sign up, please contact spiritmgr@hinnaylesbury.com or visit the website and book a free day pass to try out the facilities: Spirit Health Club Aylesbury - Let's do Fitness

Address: Spirit Leisure Club Aylesbury, Holiday Inn Aylesbury, Weston Turville HP22 5QT Please present your ID badge when claiming the corporate rate.

Harmony of Vibrations

Therapeutic sound massage (also known as sound therapy or sound healing) is a form of therapy that uses specific sounds (frequencies) produced by therapy Bowls.

Sound therapy is commonly used to achieve deep relaxation, restore energetic balance, stimulate creativity and concentration, enhance sleep quality and promote holistic well-being. Regular, sessions offer multifaceted health and emotional benefits. Each session can last between 20 to 70 minutes, depending on individual needs.

10% discount to employees, ID card to be presented on the day.

The therapy may not be suitable for some medical conditions so it is advisable to discuss before booking for an informal chat.

Further information can be found on: www.harmonyofvibrations.com

Please show your employee ID to claim this discount.

Cycle to Work scheme

Cycle to Work is available throughout the year to staff in schools, provided by Cycle Scheme. This scheme aims to make getting a bike simpler and more cost effective, with payments taken directly from your pay over 12 months. The cycle to work scheme is a salary sacrifice benefit and offers staff tax savings as a result. Employees who use the scheme can choose a bike (including e-bikes) and eligible equipment – up to a value of £3,000 – with a 12 month hire agreement. At the end of this period, Cycle Scheme will contact you directly to arrange a transfer of ownership. Details of the scheme are available on the Cycle Scheme website.

Please note that if you are currently working from home and not regularly commuting to another place of work or school, under revised HMRC guidance you would not be eligible to apply for this scheme. Employees are responsible for ensuring that they are able to take part in this scheme before enrolling.

How do I apply?

Enrolment for the scheme is open all year round. Staff can apply via the 'Buckinghamshire Council Cycle Scheme' website: <u>https://app.workplaceextras.com/employee-register/151cbe</u>

FAQs

Who is eligible for this scheme? You can only participate in this scheme if:

- you are an employee
- are on a permanent on a fixed term contract with more than 12 months remaining
- reducing your salary through salary sacrifice would not take you below the National Living Wage (minimum wage)
- you are not employed by an academy, and your school uses Buckinghamshire Council as its payroll provider

I work for an academy and/or my school does not use Buckinghamshire Council for its payroll – can I sign up?

No, sorry. Your school needs to sign up for its own separate scheme and communicate this with your payroll provider.

Can teachers apply for this scheme? Yes – this scheme is open to teachers as well as support staff.

What savings can I make using this scheme? This scheme runs through salary sacrifice and offers savings of 25%-39% on tax, depending on your pay.

A salary sacrifice agreement means you agree to give up part of your salary in exchange for a benefit – a bike voucher – which is taken before tax. As a result, you will pay less tax and national insurance (as applicable). Can I take a bike through the scheme just for personal use?

Although you can use the bike for non-work purposes, HMRC rules state that anything gained through the scheme must have at least 50% of its use applied for work purposes (i.e. commuting).

What happens if I leave the council / my school after getting a bike through the scheme? Any outstanding balance will be taken out of your final payslip. In the event that this does not cover the full amount, you will be asked to pay the remaining balance.

Will using the scheme reduce my pensionable pay? No – under pension scheme rules, cycle schemes do not reduce your pensionable pay.

I want to get a bike worth more than £3,000 – can I? As bikes gained through the scheme are intended mainly for commuting purposes, we would not normally look to go above this limit. If you feel it is necessary to do this, please contact the HR Service Desk where we will review and consider going beyond this amount.

<u>Travel</u>

Travel choice

Buckinghamshire Council maintained schools are eligible for 50% off the normal fare on single and return tickets on bus services run by the below operators on journeys that start or finish in Buckinghamshire.

The card is branded for the new Buckinghamshire council and has a space for an employee to add a passport size photo. Each card comes with a reusable plastic wallet (while stocks last). The cards have been designed to be reusable so bear this in mind when adding the photo ID.

If an employee leaves the school the card should be collected and the photo removed for the new user.

How to get the discount

To get the discount, show your Buckinghamshire schools travel choice card to the driver when boarding. This will be valid for one single or return ticket only, you cannot buy tickets for other people's journeys and it is an offence to do so.

The following staff are not entitled to a BC school travel choice card; casual staff, supply staff, volunteers, and students on placement and academies.

The cards are valid with the following bus companies:

Arriva

- Carousel
- Redline Buses
- Red Eagle Buses
- Red Rose Travel
- Star Travel
- Z&S Transport

Arriva Employee Travel Club

Staff using Arriva bus services can join their Employer Travel Club. This benefits all Buckinghamshire Council staff by providing them with reduced price monthly tickets.

Employees can join the travel club by visiting the <u>Arriva website</u>, choosing their local travel zone, and setting up a monthly Direct Debit. There's no setup fee or minimum contract for the Direct Debit so staff can cancel this at any time should their circumstances change.

Once registered, Arriva will send a bus ticket directly to you each month and that pass is valid for unlimited travel, 7 days a week. Tickets can also be delivered to your mobile phone.

At weekends and bank holidays, up to 2 children can also travel free with travel club ticket holders.

For more information and to join the travel club, visit <u>www.arrivabus.co.uk/buckscouncil</u>.

To order a new or replacement card

To order a new or replacement card click on this link <u>order a replacement card</u>. Please note that the application can only be processed through the Bursar account. If you are unsure of these details please email the <u>Traded Service team</u>

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Restaurants and Cafes

BB's

20% discount on blended drinks (coffee, tea, milkshakes) and Muffins. No discount on sandwiches.

Address: Friars Square Shopping Centre, Aylesbury, HP20 2QF (Map)

New York Deli

20% discount on main menu items only. Does not include bottled drinks, crisps, desserts, etc. Please ask in-store.

Address: Friars Square Shopping Centre, Aylesbury, HP20 2QF (Map)

The Manor, Aylesbury

10% on dinner reservations between Monday - Thursday after 5pm for food only.

Address: 5 Long Lional, Aylesbury, HP20 1BW (Map)

Noodle Nation, Aylesbury

30% discount on eat-in food before 5pm on Wednesdays, Thursdays and Fridays at Noodle Nation and a 10% discount on eat-in food at any other time. You must show your council ID to get this discount.

Please note that for both discounts available, this cannot be applied to our special menus, such as the take out wok box menu or brunch menus.

This discount is available at all Noodle Nation branches in Aylesbury, Wycombe or Maidenhead.

Visit, noodlenation.com

Aylesbury: Bourbon Street, HP20 2PZ (Map)

Entertainment

Aylesbury Waterside Theatre

For key workers such as school staff, we offer a Local Heroes discount on selected shows.

This is 25% off the ticket price*. To see a list of shows this offer applies to please visit atgtix.co/LocalHeroes

Here's a list of who qualifies for Local Heroes:

- NHS Staff
- Teachers inc Teaching Assistants and Nursery staff
- Fire & Rescue
- Police inc Community Officers
- Red Cross
- Social Care
- St John's Ambulance & St Andrew's Ambulance
- Coastguard and RNLI
- Prison Staff
- Immigration & Visas
- Search & Rescue
- MoD
- Armed Forces
- Community First Responders

*Selected performances. Discount does not apply to purchases of Price Promise tickets. Limited to 4 tickets per booking. Only one discount applies at any one time. Proof of profession required. Transaction fees apply.

Hidden Cambridge Walking Tours

20% Discount on listed prices. Please mention your Buckinghamshire Council discount when booking.

South Buckinghamshire Golf Course

- 18 hole Green Fees at £10.00 per employee Monday to Friday, plus their guests will pay the same flat rate of £10.00
- 18 hole Green Fees at £15.00 per employee Saturday and Sunday, PLUS Bank Holidays – plus their guests will pay the same flat rate of £15.00
- SUMMER SPECIAL (May to August) Play 9 holes after 3pm Monday to Friday for just £5.00 plus their guests will pay the same flat rate of £5.00
- 10% OFF Golf Lesson with Sam Creffield please contact directly on 07706 850515 to book a lesson

- Free Hire of The Oak Room for family function Monday to Thursday (Please book at least 3 weeks in advance)
- 50% off the Hire fee of the Oak Room for family function Friday to Sunday (Please book at least 3 weeks in advance) Hire fee will be returned if total spend on the day is greater than £1,500
- 50% off the hire of a football pitch at Farnham Park for one-off family event (NOT club matches) Pitch sizes available from 5 v 5 to Adult pitch

Why not book The Cedar Room for a team meeting or a training session and then finish the day with a game of golf or football – Refreshments can be provided!

Visit the website

Shopping

Cranberry Heart Greeting Cards

10% Employee discount at Cranberry Heart Greeting Cards. Offer includes Blank Greeting Cards, Fine Art Greeting Cards, Badge Cards, and Christmas Cards.

Enter SCC10 at the checkout.

Costco Cash and Carry Warehouse

The annual membership fee is £28 plus VAT for the primary cardholder which includes a spouse card. One additional card is available to the primary card holder's family member living within the same household and over the age of 18. The cost of the second card is £12. £10 online voucher given to each new member when they sign up too.

Please <u>Visit the website</u> alternatively, you can go in-store (Milton Keynes) and sign up for membership in the warehouse, they will ask to see your employee ID card or payslip as well as photo ID.

PS Discount - Black Card

Discounts and cashback benefits with a PS Black card. The Purchase card costs \pounds 2.99 with the code buckcb. The card requires renewal every 2 years for \pounds 2.99.

Visit the website

Ross the tailor

10% discount on tailoring work. Please state that you are a BC employee before getting a quote for any work

http://www.ross-the-tailor.com

Starr Business Stationery - Beaconsfield

10% off stationery (excluding stamps) in-store.

Visit the website

Smiths & Sons Artisan Workshop

10% off on shoe repairs, key cutting, and engraving

Address: Friars Square, Aylesbury, HP20 2SP (Map)

Timpson (Aylesbury Tesco, Broadfields)

10% Discount to all BC and schools employees for the below services when you show your BC ID:

- Dry Cleaning
- Car Key Programming
- Car Key Repairs
- Phone Repairs
- Watch Repairs
- Engraving
- Key Cutting
- Shoe Repairs

Willows Specialist Dry Cleaners

10% discount on all dry cleaning services.

Address: 44 Buckingham Street, Aylesbury, HP20 2LL (Map)

Kaarp benefits

www.kaarp.co.uk - user name - BUCKSCOUNCIL and password - BENEFITS

Visit the website

bYond Card

Register for £5 a year and earn up to 15% cashback at over 85 UK retailers.

To find out more and apply for your card, please register using this link: <u>https://app.workplaceextras.com/employee-register/151cbe</u> and select "Get Started" on the bYond title.

Extras Discounts on Gift Cards

Save up to 15% on a huge range of physical and digital gift cards. To find out more or to purchase a gift card, please follow this link: <u>https://app.workplaceextras.com/employee-register/151cbe</u> and select "Get Started" on the Extras Discounts tile.

Pet services

Mooch the Pooch

10% discount on pet sitting and dog walking services.

Email: nigel_sweetas@hotmail.com

Phone: 07413 500177

Walkeys with Stu

Discounted dog walking services and home visits available.

1st half hour work free of charge plus a 20% discount on additional services, no exclusions apply.

Please present your ID badge to claim the discount.

For further information or to book in please visit <u>Walkeys with Stu | Dog Walker and Pet</u> <u>Visits | Aylesbury (walkeysws.co.uk)</u>

Services and Storage

DAC removals (Aylesbury)

10% discount plus 20 free boxes. 0800 511 8018

Visit the website

Easy Storage

£50 off storage options using code BUCK50

Haslehurst Blinds

We are an established family run company with a dedicated and experienced customer focused team providing high quality blinds, awnings and shutters. Our aim is 100% customer satisfaction. All our products comply with the latest 'Child Safety' requirements.

Contact us for your free consultation and quotation. 15% discount from our normal prices for blinds, awnings or shutters that we supply and install. ID badge must be presented to claim discount.

The following exclusions apply: installation of products purchased elsewhere and products we do not recommend as an appropriate solution for the customer or situation.

Email: hello@haselhurstblinds.co.uk

Tel: 01296 312387

Visit the website

Just tyres (Aylesbury)

Offer is available to BC employees when any tyres are purchased in store at our Buckingham centre - 10% discount.

Visit the website

Microsoft Home Use Programme

Employees are eligible for a 30% discount on O365 Home or Personal subscriptions.

Visit the website

Employees are eligible for a 30% discount on O365 Home or Personal subscriptions. http://hup.microsoft.com/; select the country that they want the order to be shipped and choose the language for the viewing the order website.

They will then need to enter their corporate e-mail address and insert this program code FC191AA92E.

They can then place their order online following the instructions on the website.

If you want to find out more about the home use program those with access to the software assurance benefits on VLSC can navigate to them by selecting software assurance, then home use program then clicking on the current agreement no. 82875862."

Dunham McCarthy – Estate Planning and Will Writing

Estate Planning and Will Writing specialists Dunham McCarthy are able to offer you a free will writing service to help you plan for your future, and protecting your family and loved ones.

The free service is provided remotely, either by telephone or video call, at a time to suit you. You will have an adviser to help you complete each step from start to finish.

Dunham McCarthy Limited is an independent will writing company providing this free will writing service. There are other will-writing companies, charities or solicitors firms you can approach to have a will written. You are free to choose another provider or not to take up this opportunity. If you take up this opportunity this would be done independently of Buckinghamshire Council and your contractual relationship over the writing of the will or any other services they provide will be with Dunham McCarthy

Visit the website

Frequently Asked Questions (Download)

Haselgrove Accounting

Haselgrove Accounting Services are an accountancy practice based in Aylesbury assisting clients with a wide range of businesses including start-ups, limited companies and sole traders.

We can help with a full spectrum of accounting services including but not limited to; financial statements, VAT returns, payroll, corporation tax submissions and personal tax returns.

Buckinghamshire Council employees can receive 15% off their first years fees.

If you are interested, please contact Sarah Haselgrove via the details below sharing a copy of your employee ID badge.

Email: enquiries@haselgroveaccounting.co.uk

Visit the website

Insurance

Boundless

A range of discounts on insurance, travel, shopping, etc. Costs £40 per year to join.

Visit the website

Pension Plans Available

Local Government Pension Scheme

Find out more information about our **Local Government Pension Scheme** on Buckinghamshire Council's <u>website</u>

Teachers' pension scheme

Teacher pensions on <u>Teacher Pension</u> or look at our HR pensions <u>page</u>.

Eye test

Claim a free eye test

Find out where to claim a free eye test and how to claim the money back.

Staff can claim:

- an eye test every 2 years, and will be reimbursed the cost of a standard eye test at a high street optician
- Buckinghamshire Council will repay up to £50 towards the cost of glasses that are used solely for Display Screen Equipment use
- if the user already requires glasses for an existing eye defect unrelated to DSE use (e.g. they require glasses for reading) they must pay for their own glasses in full.

Where to get an eye test

You can use a high street optician such as:

- Boots
- Specsavers

How to claim the money back

You'll need to:

- ask your optician to sign the <u>eyesight test form (appendix 3)</u> (at the end of this display screen equipment guide)
- claim the expense through SAP
- attach copies of your receipt

Find out how to raise an expense claim.